

Application to Conduct a Fundraiser or Special Event

This application must be completed and approved by Ronald McDonald House Charities of the Miami Valley Region (RMHC) before any printed materials or publicity is initiated.

Sponsoring Organization:

Contact Person:

Address:

Telephone:

E-Mail:

Organization's Purpose:

Size of Membership:

Event:

Name of events with dates, times, locations, and purpose:

Budget:

Will your business, other organizations, or any other person, benefit from the events profits? If yes, please explain and give the percentage of distribution for each?

Budgeted Gross Income: \$ _____

Budget Expenses: \$ _____

Budgeted Net Income: \$ _____

Type of assistance requested from RMHC:

Has your group previously raised funds or solicited goods for RMHC? Yes No

I understand and agree that:

- (1) The sponsoring organization will be financially responsible for operating this event.
- (2) If liability insurance is required, the sponsoring organization will secure insurance against claims by participants and spectators.
- (3) All publicity for the event will be handled by the sponsoring organization, but must be approved by RMHC before it is released.
- (4) Within 60 days of the event, the sponsoring organization will submit a written report and the proceeds of the fund raiser to RMHC.

Sponsor Signature: _____ Date: _____

Please make a copy for your records and send the original, completed application to:

*Ronald McDonald House Charities
555 Valley Street Dayton, OH 45404
Phone: 937-224-0047 Fax: 937-496-2476*